

**Vivekanand College (Autonomous), Kolhapur**  
**Minutes of the Meeting of Academic Council**  
**Held on 21<sup>st</sup> May 2018**

The second meeting of Academic Council was held on 21<sup>st</sup> May 2018 at 10.00 a.m. in the Ladies Room of Vivekanand College (Autonomous), Kolhapur.

**Members Present:**

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|-----------------------------|----------------|------------------------|--------------------------|
| 1. Prin. Dr. S.Y.Hongekar   | : Chairman     | 16. Mr. S. B. Jadhav   | : Botany                 |
| 2. Dr. D. A. Desai          | : HoD(Marathi) | 17. Dr. K. P. Shinde   | : Zoology                |
| 3. Dr. A. S. Mahat          | : Hindi        | 18. Ms. V. V. Misal    | : Microbiology           |
| 4. Dr. P. A. Patil          | : English      | 19. Mr. S. G. Kulkarni | : Bio-technology         |
| 5. Dr. M. S. Ghorpade       | : History      | 20. Mr. S. S. Kale     | : BBA                    |
| 6. Mr. H. P. Patil          | : Geography    | 21. Mr. V. B. Pujari   | : BCA                    |
| 7. Mr. H.V. Chame           | : Sociology    | 22. Mrs. P. M. Desai   | : BCS                    |
| 8. Mr. S.G. Gawade          | : Economics    | 23. Mr. R. P. Ingawale | : B. Voc. & Com. Col.    |
| 9. Mr. D. A. Pawar          | : Pol. Sci.    | 24. Mrs. R. Y. Patil   | : Teacher representative |
| 10. Mrs. H. N. Kole         | : Home Sci.    | 25. Mr. S. S. Kale     | : Teacher representative |
| 11. Dr. M. V. Charankar     | : Commerce     | 26. Dr. A. N. Jagtap   | : Expert from outside    |
| 12. Dr. M. M. Karanjkar     | : Physics      | 27. Dr. M.P.Bachulkar  | : Expert from outside    |
| 13. Mrs. R. N. Pattanshetti | : Statistics   | 28. Dr. S. V. Kakatkar | : Expert from outside    |
| 14. Mr. D. M. Panhalkar     | : Electronics  | 29. Mr. Surendra Jain  | : Expert from outside    |
| 15. Dr. V. B. Vaghmare      | : Comp. Sci.   | 30. Dr. S. M. Joshi    | : Member secretary       |

**Members Absent:**

- |   |                    |                          |
|---|--------------------|--------------------------|
| 1 | Dr. D. B. Patil    | : HoD Chemistry          |
| 2 | Mr. S. P. Patankar | : Maths                  |
| 3 | Dr. Satish Gaikwad | : Teacher representative |
| 4 | Mr.S.V. Malgaonkar | : Teacher representative |
| 5 | Dr.Veerendra Pawar | : Experts from outside   |

**Item No. 1 : To confirm the minutes of the previous meeting.**

The member secretary read out the minutes of the previous meeting held on 25<sup>th</sup> April 2018 and the minutes were confirmed. The action taken report was also read out.

Sr. No.	Item	Action taken
1.	To nominate two experts from outside the parent university to the BoS of each department.	Each BoS nominated two experts from outside Shivaji University and the names were confirmed.
2.	To prepare the tentative academic calendar for the year 2018-19.	After the consent of the Governing Body, the academic calendar for the year 2018-19 was finalized with inclusion of examination schedule and the time slots for internal

		assessment.
3.	To finalize admission procedure for the first academic year under Autonomy.	The admission committees of respective faculties finalized the rules regarding admission and eligibility and submitted the same by 10 <sup>th</sup> May 2018.
4.	Online admissions of the first year	Mastersoft, Nagpur was contacted and commissioned for providing the online admission software.

**Item No. 2 : To scrutinize and approve the proposals of the BoSs with regards to courses of study.**

- The BoS chairmen of all the departments presented the structure of their respective syllabi along with the nature of evaluation and structure of question papers. The marks weightage for theory and internal assessment was decided as 40:10.

It was resolved that for the first year, only 20% changes will be made in the Shivaji University syllabus. 80:20 structure will be accepted for the beginning of the autonomy.

Also, as the time is short to prepare new textbook of English (Compulsory) for the first year, it was unanimously resolved to undertake Shivaji University syllabus for the same for the academic year 2018-19 with minor changes.

**Item No. 3 : To approve the syllabi of add-on and certificate courses.**

All the departments provided the syllabi of add-on and certificated courses related to respective programmes.

- It was resolved that every department must conduct at least one add-on course of 1 to 3 months' duration with minimum fees of Rs. 500/- to Rs.1000/-.

**Item No. 4 : To make regulations regarding the admission of students.**

The combined rules and regulations regarding admission of students to all faculties were read out by Dr. Gawade and were confirmed by the members.

Dr. Jagtap, the expert from outside the college, suggested that the admission committee should consider about prioritized admission policy for the employees of the Sanstha. The Principal informed the Council about online admission procedure.

It was resolved that admission forms will be made available both online and offline (in the prospectus) and the college will provide the facility of online submission.

It was decided that orphan students admitted to the college will be provided free education.



**Item No. 5 : To make regulations for sports and extra-curricular activities.**

Mr. Kiran Patil, the Physical Director, read out the regulations regarding student council and sports. He suggested that 4% reservation for sportsmen should be allowed in the admission process.

Dr. M.S. Ghorpade read out the rules regarding cultural department.

It was resolved that re-exams of the sportsmen and cultural performers who have taken prior permission for absence will be conducted.

**Item No. 6 : To make regulations related to CBCS.**

Dr. M.M. Karanjkar submitted the structure of CBCS.

It was unanimously accepted and confirmed by the members.


**Item No. 7 : To sanction scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same.**

Prin. Dr. S. Y. Hongekar informed about different scholarships, awards and prizes given by the college.

**Item No. 8 : Any other issues with permission of the Chair.**

1. Dr. Kakatkar suggested to identify 25-30 scholar students from B.Sc. Part I and train them exclusively through add-on or certificate courses.
2. Further, Dr. Kakatkar suggested to organize advanced teachers' training programmes.
3. Dr. Bachulkar suggested that the syllabi under autonomy should be different from other institutes, and teachers must prepare their own textbooks and notes.
4. Mr. Surendra Jain underlined the importance of time-related changes to be made in the syllabus and curriculum.

As there was no other issue to discuss, the meeting ended with a vote of thanks to the Chair.

  
(Dr. S. Y. Hongekar)  
PRINCIPAL  
Chairman  
Vivekanand College  
Kolhapur